

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13th December 2017 AT 7.30PM
IN THE CHURCH HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) **Those Present:** Chairman Cllr Hayne, Cllr Baker, Cllr Aylmer, Cllr Oram, Cllr B Parsons, Cllr Keyhoe In attendance the Clerk
- 2) **Apologies for absence:** Cllr Cox
- 3) **Declarations of Interest:** None
- 4) **Statements by County/District Councillors.** None
- 5) **Minutes of the Parish Council Meeting** held on 15th November 2017 - These were then accepted as a true record and signed
- 6) **Matters arising:** Stile repairs see point 14, Southmoor Field update see point 18
- 7) **Financial Matters and Planning:**
 - a) **Financial Update:** As at December 13th, 2017 the current account stands at £628.42 and the number 2 account stands at £7969.25
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £185.53 – and PAYE of £38.00, expenses for Sept/Oct/Nov of £20, web maintenance for Aug/Sept/Oct/Nov/Dec of £75. It was agreed to pay the Clerk. This was proposed by Cllr Hayne and seconded by Cllr Aylmer. All in favour
 - c) **Edington PC** – shared cost of a new battery for speed gun - £6. The Council agreed to pay this invoice. This was proposed by Cllr Baker and seconded by Cllr Aylmer. All in favour
 - d) **SDC** – PFA maintenance – 1 cut £55 + VAT. The Council agreed to pay this invoice. This was proposed by Cllr Kehoe and seconded by Cllr Parsons. All in favour

PLANNING - None

- 8) **Parish Council Assets** - a listing was put together and the Clerk to distribute to all Cllrs
- 9) **Precept Planning** – Cllrs discussed possible additions to the budget for 2018 and will be proposed at the January meeting (pre-precept meeting was set for January 4th)
- 10) **Overgrown Hedges in Parish** – the Clerk had written to Highways with concern of the trees outside The Tower House. As responsibility is down to the occupier, it was agreed that the Chairman to contact them to ask for them to be trimmed back

- 11) Blocked Drains in Parish** – the Clerk had been in touch with highways and some of the drains had been cleared but unsatisfactorily. It was agreed that the Clerk to write back to Highways requesting that the gullies to be cleaned from Church Lane/Goose Lane/Broadway to the Towerhouse and Broadway Avenue to the White Hart Pub
- 12. E planning applications** – as paperless applications will come into force from April 2nd, 2018 it was agreed that because of the low amount of applications that A3 photocopies would be a more cost-effective way to discuss planning applications. The Clerk to find a cost of a projector if the Council needed one for larger plans or if one could be used on an as and when basis
- 13. Cluster Meeting update** – The Chairman updated the meeting of the Cluster meeting and it was agreed that it would be a good idea for any future meetings that attendance from one Cllr only, to make use of Cllr's time and so that they can convey the Council's views and report back.
- 14. Stile repairs** – The Chairman to take some pictures of broken stiles and let the Clerk have them to send to SDC
- 15. Footpath Liaison Officer** – The Council at present does not have a FLO and was agreed to advertise the position asking for a volunteer to walk the footpaths and report back on a bi-monthly basis. For further information please contact the Clerk
- 16. SDC verges** – it was agreed that the Clerk to obtain a map of verges which are owned by SDC and to be discussed at the January meeting
- 17. Post Box Painting** – post boxes in the surrounding parishes had recently been re-painted but for some reason the one on Broadway Chilton Polden has not been painted. The Clerk to write to the Post office asking for the box to be painted
- 18. Southmoor Field update** – the Council is awaiting a reply from County Cllr Healey as to the update on the field since its withdrawal from the Auction in November
- 19. Councillors Photographs** – An updated poster to be displayed in the notice board with all the Cllrs photographs and contact details. The Clerk to arrange

MATTERS OF REPORT

Cllr Baker asked if anything had been done re the proposed bench in memory of Antony Carr. The Clerk to write to the PFA to offer a 50% contribution towards the cost

Cllr Parsons had concerns re speeding in the Parish. It was agreed that this was to be placed on the agenda for the January meeting and the clerk to find out from SDC for training available to Cllrs

The meeting closed at 8.35pm

Date of next meeting: Wednesday 10th January 2018 at 7.30pm
Jim Murray Parish Clerk
14th December 2017