



You are summoned to attend the Chilton Polden Parish Council Annual General Meeting to be held electronically via Zoom commencing at **7pm on Wednesday 12th May 2021**

Please note that all Parish Council Meetings are currently suspended in person in light of the Covid -19 restrictions. The Clerk will email the Agenda to the Members and it will also be available online and on the Parish Noticeboards. The meeting will take place by Zoom

Meeting ID: 938 2932 1949

Passcode: 283 135

AGENDA

1. Those Present
2. Apologies for Absence and Declarations of Interest and dispensations
3. Annual Election of Chairman and Vice Chairman
4. Statements by County /District Councillors
5. Minutes of the zoom meeting held April 28th 2021
6. Matter arising (including matters of report from the minutes not itemised below)

7. Financial Matters

Update

- | | | |
|----|---|--------------------|
| a) | Clerks Salary (April) | £ 193.97 |
| | (to agree increase as budget meeting Nov 2020 = £202.65) | |
| b) | PAYE for (April) | £ 40.74 |
| c) | Clerks exp (April) | £ 14.39 (inc. VAT) |
| d) | Internal Audit (Richard Young) | £20 |

- 7.1 Certificate of Exemption
- 7.2 Approval of Governance Statement
- 7.3 Approval of statement of accounts
- 7.4 Endorsement of risk assessment policy
- 7.5 Exempt Authority minute

8. **Planning: 19/21/00005** – erection of a conservatory/lounge and conversion of “cloisters” to office accommodation – located at Avalon Priory, Priory Road Chilton Polden TA7 9DH
19/21/00006 – as above application (listed buildings and conservation area)

19/21/00007 – change of use of a dwelling to be occupied by young persons – located at 88 Broadway, Chilton Polden TA7 9EQ

9. **Set dates for interviews re Councillor vacancy**

MATTERS OF REPORT

Date of next meeting: Wednesday 9th June 2021