

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th DECEMBER 2019 AT 7.30PM
IN CHILTON POLDEN VILLAGE HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present:** Chairman Cllr Hayne, Cllr Parsons, Cllr Baker, Cllr Aylmer, Cllr James plus 2 parishioners, – In attendance the Clerk
- 2) Apologies for absence:** County Cllr Healey (report sent) District Cllr Kingham
- 3) Declarations of Interest – None**
- 4) Statements by County/District Councillors – None**
- 5) Minutes of the Parish Council Meeting held on 13th November 2019** - these were accepted as a true record and signed
- 6) Matters arising – None**
- 7) Financial Matters:**
 - a) Financial update:** As at 11th December 2019– the 2 bank accounts stood at £12856.71
 - b) Clerk’s Salary, Expenses and Admin for November** – the Council agreed to pay the following: Salary £193.97 - PAYE £40.74 – Expenses £12.50 – this was proposed by Cllr Hayne and seconded by Cllr Baker – All in favour
 - c) Hire of Village Hall (July/Aug/Sept) £24** - the Council agreed to pay this invoice. Proposed by Cllr Aylmer and seconded by Cllr James. All in favour
 - d) Transfer letter re precept (2nd part) £3237.50** – a letter was signed by Cllr Hayne and Cllr Aylmer to instruct the transfer from the number 2 account
- 8) Planning –NONE**
- 9) Co-option of Councillors to fill the 2 vacancies** – The Chairman informed the meeting that interviews had now taken place and a decision will be made before the New Year
- 10) Budget 2020/2021** – the Council unanimously agreed the budget for the precept 2020/2021. This will mean an increase of 2.7%. The Clerk to submit the application to SDC

11) Website – update – the Clerk had presented to the Council, the way in which the website had been set up over 5 years ago with costings etc. The Clerk proposed the setting up of a totally new website/domain name which would mean a saving to the Council of £110 per year. New names of co.uk and .com will be registered. The Clerk had been subsidising the site due to the initial set up of the site being very messy (the current Clerk had inherited the site) to this extent the Council agreed to reimburse the Clerk £190.80 for year 2019/20, and will instruct pipeten (web provider) to discontinue the service once the new accounts are in place

12) New bank – update – following on from the November meeting, the Council unanimously agreed that the Clerk to make application to Unity Trust Bank to open up a new internet banking facilities for the Parish Council. It was agreed that an opening balance of £500 be transferred at the next meeting, and once the new website was in place for the new emails etc.

13) Playing Field Association emails – the Clerk had received quite a few enquiries from the PFA asking for financial contributions for various maintenance projects at the field. The following were discussed. The Council agreed to continue with the grass cutting (12 cuts per year as the Council has always paid this for the PFA) The PFA had asked that the PC to pay for the emptying of the waste bin. A one-off donation of £30 was agreed in this instance to this request. The PFA asked if the Council would pay for the trimming of the hedge. The Clerk informed the PFA that quotes would have to be obtained and that any cutting of hedges etc would not be able to take place between February and October re nesting of birds etc. The final enquiry re any Community Infrastructure Levy, is, at this stage, purely hypothetical. The Clerk to write to the Chair of the PFA explaining the Councils stance and also to ask for just one point of contact. The PFA had asked for a written statement to be sent to Viridor on behalf of the Council recognising the benefit of such a valuable community amenity. The Clerk to write to Viridor as soon as possible.

14) Planting trees – the Chairman read a letter the Council had received from a parishioner asking if the Council were prepared to discuss and investigate the possibility of planting trees in Chilton Polden. The Clerk to write to the parishioner and ask him if at all possible to attend the January meeting to discuss further

MATTERS OF REPORT

Cllr Parsons – stated that he had been reporting, yet again, to Highways about blocked drains with all the bad weather. The Clerk to write to County Cllr Healey and Cllr Woodman (cabinet member for Highways at SCC) plus our MP Cllr Parsons has booked the Hall for the Annual Village Litter Pick up. A date of **SATURDAY MARCH 14th 2020** for all your diaries

Chairman – asked the Clerk to write to the footpath liaison officer, thanking him for his time looking after all our footpaths and to find out if the equipment needs servicing with health and safety /risk assessments compliance

Cllr Baker – informed the meeting that Wessex Water are due to carry out work on Broadway in January 2020. This would mean that buses would not be able to pass through the village. The Clerk to write to Highways to see if a shuttle bus is being laid on, and also contact the Edington Clerk to see if they knew about the proposed closure

The meeting closed at 8.55pm

Date of Next Meeting: Wednesday January 8th 2020 at **7.30pm**

