



Tim Hayne, Parish Council Chair, can be contacted at clerk@chiltonpoldenpc.co.uk or 07900 242114.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

Members of the public are welcome to attend and will be given time to speak during the meeting, in an open public session.

Minutes of Chilton Polden Parish Council Meeting 8th October 2025

Meeting opened: 19:00

1. **Those Present:** G Baker (GB), M Aylmer (MA), A Clatworthy (AC), R James (RJ) and Clerk L Chilcott (LC), there were also 2 members of the public
2. **Apologies for Absence and Declarations of Interest and Dispensations:** Apologies received from T Hayne (TH), H Perfect-Porter (HP) and N Smith (NS). Dispensations RJ – Planning 7.1
3. **Statements by County Councillors:** None received
4. **Minutes of the meeting held on 10th September 2025:** GB Approved as a true copy
5. **Matter arising (including matters of report from the minutes not itemised below):** None
6. **Financial Matters**
 - 6.1 **Clerk's Salary: £292 per month (October):** Proposed: GB, Second: MA – All in favour
 - 6.2 **Curry's Invoice for Clerks Laptop & associated software, Payable to Cllr Tim Hayne - £582.97:**
Proposed: GB, Second: RJ, All in favour
 - 6.3 **Somerset Council – Weekly empty of 3 free-standing bins (Playing Field x2 & Village Hall x1) £6.50 per visit.**
April – June 2025 Inv 30116730 £253.50 (Needed Clarification from September meeting: GB

Confirmed this has already been paid – all agreed to check next bill
 - 6.4 **Poldens Today – Is Bank Account Open for donation of £150.00:** LC to locate email address as no representative at the meeting to obtain bank details for the £150.00 to be paid as agreed in previous meetings

7. Planning Matters

- 7.1 Application: 19/25/00008 – West11 Group – Unit 7, 21 Broadway, Chilton Polden, TA7 9DJ -Change of use from workshop to ancillary accommodation to form part of the connecting haybarn. :** RJ left the room. This is just a new category of application. Support application proposed MA, second GB, all in favour of support. LC update on portal
- 7.2 Notification: 19/25/00009 – Adams Building Limited – 59A Broadway, Chilton Polden, TA7 9DJ – Application for prior approval of proposed Demolition of building and construction of 1 no. dwelling house in their place:** Proposed GB, Second MA, all in favour of supporting with recommendations,
- a. Design to include a chimney to keep with the character of the village
 - b. Ensure that neighbouring properties access is protected.
 - c. Ensure materials are being delivered to site as times when there will be the minimum disruption on traffic in the village. LC to update on portal
- 7.3 Application: 19/25/00007 – Mr & Mrs Lawrence – 4 The Grange, Chilton Polden, TA7 9DW – Single storey rear extension and change of use of existing bedroom to utility and W.C. :** Supported. Proposed MA, Second AC, all in favour. LC to update on portal

- 8. Chilton Polden Housing Needs Survey – Is it required at this time? If required, discuss structure:** NS Project. Discussed and decided no requirement at present, will put back on agenda if NS requires at next meeting
- 9. Over Hanging vegetation from boundaries (GB):** There are overhanging vegetation in various parts of the village from properties. GB will contact HP for the letter requesting the residents to address the overhanging vegetation. Councillors can issue letters to properties in their own area. A member of the public also brought some areas to the council's attention, and these areas will also receive letters
- 10. New License/Course for verge cutting:** TH has all the information on this and this will be moved to November meeting
- 11. Risk Assessments (MA):** GB Requested to defer to November meeting so that TH in attendance. LC to check SALC and discuss at next meeting.
- 12. Precept – Spreadsheet used from other council (LC):** Verification from GB that spreadsheet used and precept set in December.
- 13. Chilton Polden Playing Field - Toilet Hire for bonfire night & General Insurance – (2024 - £105 + £300):** No representative in attendance. Proposed AC, Second MA to support up to a combined £450.00 and invoices required
- 14. Chilton Polden Playing Field – Invoice for new Trim Trail – Reference claim VAT (email):** No, we cannot reclaim VAT for purchases that are not being made by CPPC and email makes clear that they will be purchasing. TH to respond to email
- 15. CPPC email address for all councilors (LC):** Councillors are unaware of this but were concerned regarding the cost. LC to check SALC for policy and will need investigation regarding costs as LC unaware what current web/internet packages we currently have as CPPC.

MATTERS OF REPORT

Due to the unavailability of several councillors for the normal 12 November meeting, together with Village Hall availability, the next meeting will now be held on Thursday 20 November starting at the later time of 7.30pm.

Date of next meeting – Thursday 20th November 2025 STARTING AT 7:30PM

Meeting Closed: 20:06