

**CHILTON POLDEN PARISH COUNCIL  
MINUTES FROM THE PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 11<sup>th</sup> APRIL 2018 AT 7.30PM  
IN THE CHURCH HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present:** Chairman Cllr Hayne, Cllr B Parsons, Cllr Cox, Cllr Baker, Cllr Aylmer, Cllr Oram (joined the meeting at 8pm) In attendance the Clerk, District Cllr Kingham, plus one parishioner
- 2) Apologies for absence:** Cllr B Parsons, Cllr Kehoe,
- 3) Declarations of Interest:** District Cllr Kingham re planning
- 4) Statements by County/District Councillors.** Informed the meeting that PC's are not allowed to fund any Church repairs – but can help with grass cutting. The Chairman mentioned that the PC had already investigated that with SALC
- 5) Minutes of the Parish Council Meeting** held on 14<sup>th</sup> March 2018 - These were accepted as a true record and signed
- 6) Matters arising: NONE**
- 7) Financial Matters and Planning:**
  - a) Financial Update:** As at April 11<sup>th</sup>2018 the current account stands at £596.74 and the number 2 account stands at £8076.20. The Clerk informed the meeting that he will now be able to claim £911.19 back from VAT payments as at the financial year end
  - b) Clerk's Salary and Admin:** The Council agreed to pay the March Clerk's salary of £185.53 –and PAYE of £38.00. Expenses for March of £6.50 This was proposed by Cllr Hayne and seconded by Cllr Cox. All in favour
  - c) Clerks Salary Review** – it was agreed unanimously to award the Clerk a move to the next pay grade with immediate effect in line with the SALC guidelines. Proposed by Cllr Aylmer and seconded by Cllr Baker – all in favour
  - d) SDC Grass cut at the Playing Field** – the Council agreed to pay this invoice. Proposed by Cllr Baker and seconded by Cllr Hayne – all in favour
  - e) SDC contract for grass cutting 2018/19** – 12 cuts @ £55 + VAT – the PC has made provision in the precept for this and had kept the PFA up to date
  - f) Hire of hall** (Jan/Feb/March) - £24 - the Council agreed to pay this invoice. Proposed by Cllr Hayne and seconded by Cllr Aylmer – all in favour

## PLANNING

**19/18/00001** – 1 Priory Cottages Chilton Polden Hill TA7 9AH – formation of balcony to first floor window on north elevation of dwelling house. The Council had no comments to make on this application

- 8) Southmoor Field** – the Chairman updated the meeting over the months of the correspondence with SCC and County Cllr Healey, it was agreed by the Parish Council, that the best way forward was to accept the offer made by the interested party to purchase the land through SCC - subject to the stewardship of the fields to be continued to safeguard the orchids. This decision was taken as the peppercorn rent offered to the Parish Council is not sustainable. The Clerk to write to SCC to confirm the offer. Proposed by Cllr Hayne and seconded by Cllr Aylmer – all in favour
- 9) SDC visit in May re Affordable Housing /Annual Parish Meeting arrangements** – SDC have confirmed their attendance to our APM. A poster is to be placed on the web site and notice boards along with a leaflet drop to all the Parishioners. The Clerk to also write to Village organisations asking them to come along with any future plans to share at the APM – which perhaps the Parish Council can help with
- 10) Neighbourhood E watch update** – the Council are pleased that a Parishioner has come forward to be the new Neighbourhood Watch contact. The Clerk to write thanking her and to put her in touch with Peter Callaghan of what duties are involved
- 11) Polden Project – old Co-op Woolavington** – the Clerk read out various correspondence received from Polden Medical Practice Patients Group re this project and it was agreed that the Clerk to write thanking them for the shared information and to keep us informed of the progress as funding has now been found
- 12) Risk Assessment** – as Cllr Parsons was not at the meeting the Clerk agreed to meet up with him to asap to update the assessment
- 13) General Data Protection Regulations** – the Council is still waiting for SALC to confirm what regulations the PC will deal with this subject.

## MATTERS OF REPORT

**Chairman** – thanked the new Footpath Liaison Officer (Mr Bolt) for his initial report. The ongoing problem with flooding at Goose Lane was discussed and new photographs to be sent to Highways

**Cllr Baker** – reported that she had been contacted about some dubious characters seen in the village with a pack of dogs. Can we ask all parishioners to be vigilant and report any suspicious activity to the Council or the non-emergency Police number 101. She also asked if the joint venture of a bench to be installed in the playing field in memory of Antony Carr was progressing. The Clerk to write to the Chairman of the PFA

The meeting closed at 8.55pm

**Date of next meeting:** Wednesday 9<sup>th</sup> May 2018 at **7.00pm** – followed by the APM at 8.15pm

Jim Murray Parish Clerk

13<sup>th</sup> April 2018