

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 8th JANUARY 2020 AT 7.30PM
IN CHILTON POLDEN VILLAGE HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present:** Chairman Cllr Hayne, Cllr Baker, Cllr Aylmer, Cllr James plus 6 parishioners – County Cllr Healey, In attendance the Clerk

- 2) Apologies for absence:** Cllr Parsons, District Cllr Kingham

- 3) Declarations of Interest** – Chairman for agenda points 8e and 16

- 4) Co-option of new Councillor** – the Chairman then invited Nick Smith to join the Parish Council and duly signed his declaration of acceptance of office form

- 5) Statements by County/District Councillors** – County Cllr Healey informed the meeting about how the 5 regional Councils are restructuring to enable significant cost savings of £47 million. Also, the Fire Brigade recent public consultations have been found flawed and the new findings are to be made public at the end of the week. As the Council had been having difficulties with some highway's issues, Cllr Healey gave the Clerk another name to contact at SCC

- 6) Minutes of the Parish Council Meeting held on 11th December 2019** - these were accepted as a true record and signed

- 7) Matters arising – None**

- 8) Financial Matters:**
 - a) Financial Update** – as at 8th January 2020 the 2 bank accounts stood at £12,222.03 and the Clerk distributed a hard copy of an up to date cash book
 - b) Clerk's Salary, Expenses and Admin for December** – the Council agreed to pay the following: Salary £193.97, PAYE £40.74 – expenses £9.00 – this was proposed by Cllr Hayne and seconded by Cllr Aylmer – all in favour

At this juncture the Chairman then brought forward agenda point 10 as several parishioners were in attendance for Planting Trees
Mr Fred Clarke made a presentation of how in the latest SCC newsletter that the County Council were going to be carbon neutral by 2030, he asked if the Parish Council would be able to help to initiate the planting of trees as far as Chilton Polden were concerned. It was agreed that the Clerk to write to the Chairman of SCC (Mr Fothergill) to state that we as a Parish, are in favour of this and to ascertain what schemes are available to the Parish Council including what land, type of trees and approximate costings. It was also agreed that Mr Clarke would help the Council by making some investigations of what schemes are available. This will be reported back at the February meeting.

The Council then returned to the rest of the agenda

- c) PFA £30 donation re bin emptying
- d) Re imbursement to Clerk re website £190.80
- e) Chairman's expenses (planning committee) £10.40
- f) Unity bank deposit min £500
- g) Mr Bolt FLO new equipment = £36.98
- h) Data protection = £40
- i) Grass cut 07.10.19 = £66
- j) Office 365 renewal = £59.99
- k) New domain names (1 year)-£58.85 + VAT

All the above were passed for payment unanimously by the Cllrs – cheques were signed. 8e will be paid when the new bank account is opened as the Chairman being a bank signatory cannot sign his own cheque. 8f will be sent when the new bank account is opened. Proposed by Cllr Baker and seconded by Cllr James

9) Planning –NONE

11 Risk assessment Councils assets/financial – it was agreed that Cllrs Hayne and Smith to meet up with the Clerk before the next meeting to go through the procedures and administration part of the Parish Councils risk assessment

12) Welcome card new residents – the Chairman is to create a card welcoming new residents to Chilton Polden. An idea of producing a fridge magnet was discussed and costings would be investigated

13) VE celebrations – it was agreed that the joint parishes of Chilton Polden, Edington and Catcott to investigate a way of celebrating VE day in May 2020. A meeting is to be arranged and a Cllr from Chilton Polden will attend. The Clerk to write to Clerk for Edington and Catcott to set a up a meeting

14) New Bank – the Clerk informed the meeting that an application will be submitted once the new email address for Chilton Polden Parish Council was operational. Hopefully the new bank should be opened within the next month

15) PFA – the Clerk had been in touch with the Chairman of the Playing Field Association re their recent requests for donations from the Parish Council. The Chairman of the PFA is to attend the February meeting to discuss further

16) Grass cutting at St Edwards request for a contribution – as there seemed to be a discrepancy as to what year the bills related to with previous contributions the Council had made. The Clerk to look into and contact the Church Secretary to clarify. The Council had agreed an increase for 2020/21 to £500

17) Road safety fund (email 22.12.19 – the Clerk had received an email from Avon & Somerset Police of a Road Safety Fund available to Parish Councils. Primarily to increase improvements in road safety. As Chilton has narrow roads, pinch points and parking issues – it was agreed that the Clerk to write to Alan Jones at SCC (Highways department) to see if a site meeting could be arranged to talk through what can be done before an application made for funding

MATTERS OF REPORT

Chairman – the Chairman asked the Cllrs for ideas (large or small) of what can be done to enhance the village in general. Cllrs to report back at the February meeting

The meeting closed at 8.55pm

Date of Next Meeting: Wednesday February 12th, 2020 at 7.30pm