

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13th SEPTEMBER 2018 AT 7.30PM
IN THE CHURCH HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present:** Chairman Cllr Hayne, Cllr Parsons, Cllr Cox, Cllr Baker, Cllr Oram, Cllr Aylmer In attendance the Clerk. District Cllr Kingham, plus 3 parishioners
- 2) Apologies for absence:** County Cllr Healey, Cllr Kehoe
- 3) Declarations of Interest** – District Cllr Kingham to avoid predetermination at Sedgemoor Development Committee. Cllr Oram re planning 00012
- 4) Statements by County/District Councillors** – District Cllr Kingham informed the meeting that the Royal Town Planning Institute has short listed SDC planning for three potential awards for their work undertaken
- 5) Minutes of the Parish Council Meeting held on 11th July 2018-** These were accepted as a true record and signed
- 6) Matters arising** – The Clerk apologised for not submitting the Community Service Award to SCC.
- 7) Financial Matters and Planning:**
 - a) Financial update:** As at September 12th – the 2 bank accounts stood at £10,868.65.
 - b) Clerk's Salary, Expenses and Admin:** The Council agreed to pay the following - Clerk's salary for July/August of £415.63 – PAYE £87.01 – Expenses £13.36 – Web Maintenance for June/July/Aug of £45 - This was proposed by Cllr Hayne and seconded by Cllr Aylmer. All in favour
 - c) SDC Grass Cutting at the playing field – 2 cuts** The Council agreed to pay this invoice of £132 inc of VAT. This was proposed by Cllr Parsons and seconded by Cllr Baker. All in favour
 - d) Gwilliams – re Strimmer service.** £78 + VAT- The Council agreed to pay this invoice for £93.60 inc of VAT. This was proposed by Cllr Baker and seconded by Cllr Oram. All in favour
 - e) SALC- Planning Seminar (Cllr Parsons/Clerk)** £60.00 The Council agreed to pay this invoice for £60. This was proposed by Cllr Hayne and seconded by Cllr Cox. All in favour
 - f) Hire of Hall (April/May/June) £24** - The Council agreed to pay this invoice for £24. This was proposed by Cllr Baker and seconded by Cllr Cox. All in favour

PLANNING

District Cllr Kingham and Cllr Oram left the meeting at 7.40pm

The Chairman then closed the meeting and allowed an open session enabling the applicant to discuss his propose plan and answer any questions from the Parishioners

The Chairman then closed the open session at 7.55pm

19 18 0012 – Erection of cabin for holiday let – The Old Farmhouse Broadway TA7 9DR

The Council agreed to support this application with a proviso over the entrance

District Cllr Kingham and Cllr Oram returned to the meeting at 8pm

- 8) **Adoption of Complaints Procedure** – The Clerk had obtained a complaints procedure file from SALC and the Council agreed unanimously to adopt the procedure. Proposed by Cllr Aylmer and seconded by Cllr Baker
- 9) **Affordable Housing update** – SDC had been in touch confirming that not much progress had been made but will let the Clerk know as and when
- 10) **Antony Carr Memorial/PFA set up a meeting** – it was agreed that the Chairman and Vice Chairman to set up a meeting with the PFA to discuss a suitable memorial

The Chairman closed the meeting at 8.10pm to allow an open session - to let the parishioners comment re agenda point 11 – as the owner of the property was in attendance
The meeting resumed to a closed session at 8.15pm

- 11) **Overgrown vegetation Broadway Avenue** – Cllr Baker had been in discussions with neighbours about the state of the overgrown vegetation and it was agreed that the Clerk would write to the tenant asking him to trim them back for the safety of the public
- 12) **Litter on playing field** – Cllr Parsons reported that not only litter, but glass had been found on the playing field. May we please ask all users of the playing field to place ALL rubbish in the bins provided.
- 13) **Safety of pedestrians on Broadway** – it was agreed that a leaflet to be delivered to all households highlighting the need to cut back and tidy up their hedges/trees. This is so that pedestrians, cyclists and drivers can all have more visibility, more space and hopefully a safer environment in our village. The Clerk also to write to Highways and the road safety advisor at SCCC
- 14) **Risk assessment – Cllrs to view financial regulations** – Cllrs Aylmer and Baker to visit the Clerk to oversee the financial side of the Parish Councils risk assessment
- 15) **Planning application 19/18/00005 – Cllr to attend Development Meeting** – as the development meeting is on September 25th Cllr Cox volunteered to attend on behalf of the Parish Council
- 16) **Web Site/Notice board management** – The Chairman asked if all Cllrs could from time to time look at the web site – to make sure all items are up to date and inform the Clerk of updates. It was also agreed that more “hard copy” would be placed in the notice board informing the Parishioners of current issues etc

MATTERS OF REPORT

Chairman – reported that the stile at Church Lane is too high and will speak to the owner to see if anything can be done. The Clerk also to write to SCC – public rights of way officer who looks after the Counties footpaths
With winter approaching it was agreed that the Clerk to write to Highways again to ask if there was any progress re the culvert on Goose Lane

Cllr Baker – informed the meeting that as the bus service is now being well used – and that there is a possibility of the early service being reinstated. Can we ask all Parishioners to be considerate when the buses are passing through the village – to enable passengers to hop on and off the buses. Also, that a case of fly tipping had been reported to SDC

Cllr Parsons – mentioned about the ending of 100th First World War commemoration – what was the Village going to do to mark this historic event. This to be discussed at the next meeting

Clerk – the new Neighbourhood Watch officer had forwarded quotes she had received to have some leaflets printing to publicise of how parishioners can now register online. The Council agreed that a donation will be made available and this to be discussed at the next meeting

The meeting closed at 8.57pm

Date of Next Meeting: Wednesday 10th October 2018 at 7.30pm

Jim Murray, Parish Clerk