



You are summoned to attend the Chilton Polden Parish Council Meeting to be held at the Village Hall commencing at **7pm on Wednesday 8th October 2025**

Louise Chilcott, Clerk, can be contacted at clerk@chiltonpoldenpc.co.uk.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

Members of the public are welcome to attend and will be given time to speak during the meeting, in an open public session.

AGENDA

1. Those Present
2. Apologies for Absence and Declarations of Interest and Dispensations
3. Statements by County Councillors
4. Minutes of the meeting held on 10th September 2025.
5. Matter arising (including matters of report from the minutes not itemised below)
6. Financial Matters
 - 6.1 Clerk's Salary: £292 per month (October) £292.00
 - 6.2 Curry's Invoice for Clerks Laptop & associated software, Payable to Cllr Tim Hayne - £582.97
 - 6.3 Somerset Council – Weekly empty of 3 free-standing bins (Playing Field x2 & Village Hall x1) £6.50 per visit.
April – June 2025 Inv 30116730 £253.50 (Needed Clarification from September meeting)
 - 6.4 Poldens Today – Is Bank Account Open for donation of £150.00
7. Planning Matters
 - 7.1 Application: 19/25/00008 – West11 Group – Unit 7, 21 Broadway, Chilton Polden, TA7 9DJ -Change of use from workshop to ancillary accommodation to form part of the connecting haybarn.
 - 7.2 Notification: 19/25/00009 – Adams Building Limited – 59A Broadway, Chilton Polden, TA7 9DJ – Application for prior approval of proposed Demolition of building and construction of 1 no. dwelling house in their place
 - 7.3 Application: 19/25/00007 – Mr & Mrs Lawrence – 4 The Grange, Chilton Polden, TA7 9DW – Single storey rear extension and change of use of existing bedroom to utility and W.C.
8. Chilton Polden Housing Needs Survey – Is it required at this time? If required, discuss structure
9. Over Hanging vegetation from boundaries (GB)
10. New License/Course for verge cutting
11. Risk Assessments (MA)
12. Precept – Spreadsheet used from other council (LC)
13. Chilton Polden Playing Field - Toilet Hire for bonfire night & General Insurance – (2024 - £105 + £300)
14. Chilton Polden Playing Field – Invoice for new Trim Trail – Reference claim VAT (email)
15. CPPC email address for all councilors (LC)

MATTERS OF REPORT

Date of next meeting – WEDNESDAY 12th November 2025 STARTING AT 7PM