

**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th MARCH 2020 AT 7.30PM
IN CHILTON POLDEN VILLAGE HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present:** Chairman Cllr Hayne, Cllr Parsons, Cllr Baker, Cllr Aylmer, Cllr N Smith, plus 1 parishioner –In attendance the Clerk

- 2) Apologies for absence:** Cllr James, District Cllr Kingham, County Cllr Healey,

- 3) Declarations of Interest – NONE**

- 4) Statements by County/District Councillors** – the Chairman read extracts from Cllr Healey’s report

- 5) Minutes of the Parish Council Meeting held on 12th February 2020** - these were accepted as a true record and signed

- 6) Matters arising** – the Clerk had found some prices of planters, he will be in contact with Highways to find out where they can be placed around the Village and the cost of the licence

- 7) Financial Matters:**
 - a) Financial Update** – as at 11th March 2020 the 2 bank accounts stood at £11,268.38 and the Clerk distributed a hard copy of an up to date cash book
 - b) Clerk’s Salary, Expenses and Admin for February 2020** – the Council agreed to pay the following: Salary £193.97, PAYE £40.74, expenses for Jan/Feb £12 and the web maintenance for Nov/Dec/Jan/Feb/March = £75 This was proposed by Cllr Hayne and seconded by Cllr Aylmer – all in favour
 - c) Hire of Hall x 4 (Oct x 2- Nov/Dec)** the Council agreed to pay this invoice £32 – Proposed by Cllr Hayne and seconded by Cllr Parsons – All in Favour
 - d) Welcome Cards x 25** – the Council agreed to pay this invoice - £15 and a new proof will be created before the cards are printed – This was proposed by Cllr Aylmer and seconded by Cllr Baker – all in favour
 - e) VE Celebration medals/coins (up to a value of £100)** the Council agreed to place an order for a coin with a wallet and engraving to commemorate VE Day. This was proposed by Cllr Parsons and seconded by Cllr Smith – all in favour. The Clerk to place order as soon as possible

- 8) Planning –19/20/00001** – part retrospective application for the installation of play and adult gym equipment including safety surface around new and existing equipment - located at Chilton Polden Playing Field, Smallways Lane Chilton Polden. The Council agreed unanimously to support this application

9) Planting Trees update – the Clerk had been in touch again with SCC and SDC with regard to asking if the tree planting initiative team could attend a meeting to inform everyone of what can/cannot be done with regard to tree planting. An invitation to be sent to ask them along to the APM in April

10) Playing Field application for a grant re emptying of a bin Oct 2019/end March 2020 (£62.50 + VAT) and (01.04.20 -31.03.21) = £100.16 + VAT

After much discussion the Council agreed to currently only pay the £62.50 + VAT for this financial years' costs. This was proposed by Cllr Smith and seconded by Cllr Aylmer – there were 2 abstentions

11) Litter Pick up Saturday March 14th2020 – Cllr Parsons stated that SDC will deliver all the equipment and the risk assessment had been completed. Refreshments are to be supplied after the pickup. The Council thanked Cllr Parsons for organising the Village pickup

12) Annual Parish Meeting invites – the Council agreed to invite – SDC tree initiative member, Persimmon Homes, PCSO and the planning office for this area along to the Annual Parish Meeting in May. The Clerk to update everyone of any attendees

13) Wedmore IT - sorting out emails for the Clerk (£79) – with changing the Councils' emails – the Clerk had experienced difficulties in going "live" with the new email. The Council agreed to authorise payment and will be placed on the April agenda for payment

14) New Bank Application – the Clerk had applied for the opening of the new internet bank account and asked the Cllrs to sign as electronic signatories. All the relevant documents will now be sent off to Unity Trust Bank

15) Gulley emptying – Cllr Parsons stated that he had attended a site meeting with Liam Gill from Highways to discuss the problems with some of the blocked gullies in Chilton Polden. Mr Gill stated that the roadside gullies from basically outside the VH – down through Broadway to near the Church would be jetted in the new financial year, and that it would be listed as a priority job. He also gave details of different departments to be contacted - for example road sweeping. The Clerk to obtain all the relevant emails/phone numbers for this and publicise

MATTERS OF REPORT

Cllr Parsons – reported that nothing had been done with setting up a speed watch team since the postponement of a meeting in January 2020 and asked the Clerk to chase up.

Clerk – read a letter of thanks from St Edwards for the recent donation. Cllrs interests were updated and will be sent to SDC

CORONAVIRUS – the Council would ask everyone to be vigilant and check on the elderly and more vulnerable parishioner's within our community especially with this virus on the increase. <https://www.nhs.uk/conditions/coronavirus-covid-19/> is the NHS link for advice etc

The meeting closed at 9.00pm

Date of Next Meeting: Wednesday April 8th, 2020 at 7.30pm