



**CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9th February 2022 at 7pm
IN CHILTON POLDEN VILLAGE HALL**

- 1) **Those Present:** Cllrs Hayne, Baker, Aylmer, Smith, Perfect-Porter, Clatworthy District Cllr S Kingham and in attendance the Clerk. 2 Parishioners joined the meeting later
- 2) **Apologies for Absence and Declarations of Interest and dispensations** - Cllr James sent her apologies
- 3) **Statements by County /District Councilors** – County Cllr Healey had sent his monthly report which had been circulated to the Cllrs prior to the meeting. District Cllr Kingham stated that the budget for 2022/23 will be set soon. Plans are in place for the change over to a unitary council before it takes place in 2023
- 4) **Minutes of the meeting held 12th January 2022**- these were accepted as a true record and agreed unanimously by the Council
- 5) **Matter arising (including matters of report from the minutes not itemised below) NONE**
- 6) **Financial Matters**

Update the Clerk had earlier distributed statements and copy of the cash book to the Cllrs

a)	Clerk's Salary (January)	£ 211.33
b)	PAYE for (January)	£ 44.38
c)	Parish Online fee	£45.00 inc VAT
d)	SDC grass cut 01.11.21 (inv 42297)	£66.00 inc VAT
e)	letter to Santander to close account	£1284.00
f)	Web site maintenance Nov/Dec/Jan/Feb/March @ £25 per month	£125.00

All the above will be paid (except 6e) by the Clerk through the Unity Internet banking facility as agreed unanimously by all the Cllrs.

The letter to Santander will be deferred till the March meeting

- 7) **Planning:** No new applications had been received by the Clerk. An email had been received from the case officer at SDC for application 19/21/00014. As 2 parishioners had attended specially for this item, it was agreed to discuss now rather than in MOR. After much discussion it was agreed that the PC's original objection to the application would stand. The Clerk to write to the case officer explaining.
- 8) **Donation request from Citizen's advice** – it was agreed to donate £100. This will be placed on the March agenda for payment to be made

- 9) **Queens Jubilee celebrations update** – Cllrs Smith and Baker updated the meeting on the planning of the Village event to date. The Parish Council agreed that they would be prepared to fund the cost of the marquee for the function up to the provisional cost of £1,800.
- 10) **Bank Signatory update/RFO** – as the Clerk is leaving in March, his priority is to place more Cllrs on the account as signatories and ask SALC about who can be the Finance Officer till a new Clerk is in place.
- 11) **Disabled parking at Hall update** -the Clerk had been in touch with Highways late January and will chase up if the hall can have the allotted space
- 12) **Notice Boards** – quotes were to be obtained for the new notice board. The Clerk to ask other Clerks in the area who they have used and report back at the March meeting
- 13) **New Clerk update**- to date there has been no response for the position to be filled. The existing Clerk had produced a job description of what is required in being a Clerk. A repeat article will be placed in the Polden Post. The PC were now aware of what options are available if the vacancy remains open as the Clerk had written to SALC for advice
- 14) **Litter Pick up** – it was agreed that this will take place on **SATURDAY MARCH 19th** – 10am – 12noon. Refreshments will be available in the hall afterwards. Posters will be circulated and placed on the web site
- 15) **Web maintenance going forward** – it was agreed that the contract with Fleximedia would continue for another year
- 16) **Election process** – the Clerk informed the meeting that all the paperwork and process will start in March ready for the election in May 2022, and the Chairman to attend a virtual meeting
- 17) **Garden Rubbish** – Cllr Baker had been asked by a parishioner about the amount of rubbish at a property in Broadway Avenue, and asked the parishioner to log the complaint on the SDC web site

Matters of Report

Chairman – reported that with the installation of the defibrillator, site meetings for the 3 electricians were to be arranged for surveys can be undertaken. The Clerk to arrange

Sheila Chambers had contacted the Chairman, stating that she is prepared to donate 4 trees to be planted within the Village. An article to be placed on the website to see if there were any landowners who were prepared to have a tree planted. The PC would like to thank Sheila for her kind and generous donation to the Village

The meeting closed at 8.40pm

Date of next meeting – WEDNESDAY 9th March 2022 STARTING AT 7PM