

CHILTON POLDEN PARISH COUNCIL

 MINUTES FROM THE PARISH COUNCIL MEETING

HELD ON WEDNESDAY 13th APRIL 2022 at 7pm

IN CHILTON POLDEN VILLAGE HALL

NOTE: The Parish Council has no Clerk (current vacancy). Tim Hayne, Parish Council Chair, is acting as volunteer Interim Clerk. Please excuse any delays in responses to emails.

**MINUTES**

1. Those Present: Cllrs Hayne, Baker, Smith, Perfect-Porter and Clatworthy, plus 1 member of the public.
2. Apologies for Absence and Declarations of Interest and dispensations: Apologies from Cllrs Aylmer & Oram. Declaration from Cllr Hayne re 6d and 6e, and MOR re St Edwards grasscutting funding request.
3. Statements by County /District Councilors: N/A due to county elections.
4. Minutes of the meeting held 9th March 2022: These were accepted as a true record and agreed unanimously by the Council.
5. Matter arising (including matters of report from the minutes not itemised below): Cllr Smith now authorised on Unity Trust Bank. Cllrs Perfect-Porter & Clatworthy next to be enrolled. Cllr Hayne chasing SDC & SCC re outstanding action on waste bin, disabled parking enquiry & repair to Broadway outside no. 28.
6. **Financial Matters**

Update – The Interim Clerk had earlier distributed a copy of the cash book to the Cllrs.

 a) Mr J Murray - Clerk’s Salary (March) £ 211.33

 b) Mr J Murray - Clerk’s expenses (March/April 1st) £25.00

 c) Mr J Murray - PAYE for (March) £44.38

All unanimously approved for payment.

 d) Job advertisement costs on Indeed (Invoice 11/03/22) £15.31

 e) Job advertisement costs on Indeed (Invoice 01/04/22) £29.69

Both items unanimously approved for payment to Cllr Hayne.

The Clerk will contact Mr J Murray to action payment process as approved in the minutes of the meeting 09/03/22 item 9.

1. **Planning: 19/22/00003 - Proposal:** Erection of two storey side (East) extension on site of existing attached garage (to be demolished). Erection of single storey rear (North) extension. Installation of solar panels to the front (South) elevation. **Location:** 2 The Walnuts, Chilton Polden, Bridgwater, Somerset, TA7 9ES

The Parish Council agreed to unanimously support this application.

**19/21/00015 –** Crown lift Holm Oak within G3 to a height of 3m. Reduce lateral growth on the eastern side of the canopy by 3m. and southern side by 2-2.5m. to rebalance tree and alleviate conflict with power lines – Located at West House Lodge, 23 Broadway Chilton Polden TA7 9DR

The Parish Council agreed to unanimously support this application.

1. **Queens Jubilee celebrations update:** Cllrs Baker & Perfect-Porter informed the Council about plans for the event following a meeting held by interested villagers on 12/04/22. Plans are progressing well with more activities being arranged for the Jubilee weekend. The Parish Council has been asked to see if the Council’s insurance will cover the event, and to reconfirm the bookings and payments for the marquee and toilet hire. The Interim Clerk will forward payment receipts to the organising team.
2. **Noticeboards**: Cllr Baker had received another quote for new board, from a local company. It was agreed to provisionally accept this quote, but the Clerk was asked to check on installation costs and whether an option to repair the village noticeboard on the Priory Road / Broadway junction could be quoted for.
3. **New Clerk update:**  The Chair / Interim Clerk informed Cllrs that the vacancy is still open and has been more widely advertised. Two potential candidates have recently approached the Clerk expressing an interest and further discussions will take place ahead of any interviews.
4. **Litter Pick up update:** The Annual Village Litter Pick was held on Saturday 19th March. 18 villagers came to help on a sunny spring morning and collected a smaller amount of rubbish than previous years. The Parish Council would like to thank those who volunteered to help tidy our village. It has been noted that bagged dog waste is still being left in some ditches and in hedgerows, and the Council would ask dog owners to act responsibly and to bag the waste and dispose of it in their household black waste bin.
5. **APM/AGM plans:** The Council is planning to hold its AGM ahead of the May Parish Council meeting to include a review of activity, reports from village associations, and include an opportunity for villagers to attend and raise any points for discussion.
6. **Risk assessment:** The Council’s Risk Management Policy Document will be updated and reviewed ahead of the audit, followed by a planned review by key sections on a quarterly basis.
7. **Stream / ditch on Goose Lane:** A villager had expressed concern over the maintenance of the stream / ditch in the lower half of Goose Lane, towards the junction of Smallways Lane. The Interim Clerk will contact SDC to enquire who has responsibility.
8. **Rubbish – Broadway Avenue:**  A villager has expressed concern about an amount of uncollected household waste at a property. The Interim Clerk will contact SDC to request that action is taken.
9. **Election update:**  Chilton Polden will have an Uncontested Parish Council Election. All existing volunteer Councillors are standing again and have been elected. Details of the Somerset County Council election nominations are on the Parish Council noticeboard. Voting will take place on Thursday 5th May 2022.

**MATTERS OF REPORT**

**Cllr Smith -** Requested an updated contact list for use by Cllrs. It was also suggested the Cllrs have a WhatsApp group and that Cllrs photos and names are put on the noticeboard and website. The Interim Clerk will contact all Cllrs to arrange.

**St. Edwards Church –** A letter has been received from Anne Lush, Churchwarden, thanking the Council for last year’s donation to cutting the graveyard grass and to request a contribution for this FY. The letter detailed how the space is used as a community resource, a place for well-being, in addition to a place of remembrance. Cllr Baker suggested that the same donation as 2021 is made again this year. The Interim Clerk will put on the agenda to discuss at the May meeting.

**Defibrillator -** A quote from an electrician had been received to install a spur point circuit on the Village Hall to power the defibrillator. The Interim Clerk will review any other quotes so that a decision can be made at the next Council meeting.

**Cllr Smith –** Reported that there are some sandbags on Prior Road, probably left from recent roadworks. He will contact SDC/SCC to request their removal.

**Meeting closed at 8.18pm.**

**Date of next meeting – WEDNESDAY 11th MAY 2022 STARTING AT 7PM**