

**CHILTON POLDEN PARISH COUNCIL
DRAFT MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9TH DECEMBER 2015 AT 7.30PM
IN THE CHURCH HALL, PRIORY ROAD**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) **Those Present:** Mr B Parsons, Mr M Aylmer, Mr M Davidson, Mrs G Baker.
In attendance the Clerk and 2 parishioners
- 2) **Apologies for absence:** Mr A Carr, Mr T Hayne
- 3) **Declarations of Interest: None**
- 4) **Statements by County/District Councillors. None**
- 5) **Minutes of the Parish Council Meeting held on 11th November 2015:** These were accepted as a true record and signed.
- 6) **Matters arising** (including matters of report from the minutes not itemised below) **None**
- 7) **Financial Matters and Planning:**
 - a) **Financial Update:** As at 9th December 2015 the current account stands at £7363.51 and the number 2 account stands at £3300.12.
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £185.53 and the PAYE element of £34.70. This was proposed by Mrs G Baker and seconded by Mr M Aylmer. All in favour
 - c) **Happy Companions Grant £200** – The Council agreed to pay this grant. This was proposed by Mr M Davidson and seconded by Mr B Parsons. All in favour
 - d) **Polden Young Farmers Grant £50**– The Council agreed to pay this grant. This was proposed by Mrs G Baker and seconded by Mr M Aylmer. All in favour
 - e) **PFA Ground Maintenance £528**– The Council agreed to pay this invoice from Sedgemoor District Council. This was proposed by Mr M Aylmer and seconded by Mrs G Baker. All in favour
 - f) **Barnaby Associates £2400** – The Council agreed to pay this invoice for flood alleviation consultancy. This was proposed by Mr B Parsons and seconded by Mr M Davidson. All in favour
 - g) **Benchmark South West £1020** – The Council agreed to pay this invoice for a survey in relation to the flood alleviation. This was proposed by Mrs G Baker and seconded by Mr B Parsons. All in favour

PLANNING – None

- 8) **Flood Alleviation update** – Barnaby Associates of Cheddar have now been appointed as the engineers and a contract has been signed. Deposits have now been paid (which will be reimbursed from Somerset County Council). An anticipated start date will be approximately mid-January 2016
- 9) **Local Development Review** – Following the door to door leaflet drop throughout the village and all the Councillors attending the public consultation on December 1st at Edington Parish Hall a detailed report has now been gathered and will be sent to Sedgemoor District Council. A copy will also be placed on the Village web site. This was proposed by Mrs G Baker and seconded by Mr B Parsons. All in favour
- 10) **Date re precept budget** – As the Clerk will not be available until the 7th January 2016 it was agreed a date as soon as possible after the 7th January would be set to agree in principal the precept with the other Councillors before the next Parish Council meeting
- 11) **Defibrillator request** – It was agreed that the Council would approach South West Ambulance Trust for further guidance on this matter
- 12) **Risk assessment amends** – It was agreed that Mr B Parsons along with the Clerk to make the amends necessary and report back to the Council at January's meeting
- 13) **Post Box "plan 2"** – Following the post box not being able to resited by the Post Office at the preferred site it was agreed that the Clerk to contact the Post Office to ask what needs to be done for any new site within the Village

The meeting closed at 8.30pm

Date of next meeting: Wednesday 13th January 2016 at 7.30pm

Jim Murray
Clerk to Chilton Polden Parish Council
9th December 2015