

CHILTON POLDEN PARISH COUNCIL
MINUTES FROM THE ANNUAL GENERAL & PARISH COUNCIL MEETING
HELD ON WEDNESDAY 8th May 2019 AT 7.00PM
IN CHILTON POLDEN VILLAGE HALL

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Election of Officers – Chairman and Vice Chairman** – Before the meeting started the Clerk had witnessed the Cllrs acceptance of office forms. The Chairman then opened the meeting welcoming everyone to the AGM, then stepped down to enable elections to take place. The Clerk then asked for nominations for Chairman. Cllr Tim Hayne was proposed by Cllr Parsons and was seconded by Cllr Aylmer. The Chairman then took the chair and signed his acceptance form. Nominations for Vice Chairman were then asked for. Cllr Parsons was nominated by Cllr Aylmer and seconded by Cllr Hayne.
- 2) Signing of Chairman's form and distribution of register of members interests** – the Clerk read out a statement from the Monitoring Officer at SDC re the register of interest's forms. The Clerk then distributed copies to the Cllrs asking for them to be returned to him by 20.05.19 so he can deliver them to SDC
At this juncture the AGM ended, and the PC started
- 3) Those Present:** Chairman Hayne, Cllr Aylmer, Cllr Parsons, District Cllr Kingham and 11 parishioners. (Cllrs Oram and Baker arrived at 7.20pm)
- 4) Apologies of absence** – None. County Cllr had emailed his monthly report to the Clerk which will be distributed to the Cllrs
- 5) Declarations of Interest/predeterminations** – Cllr Oram arrived at 7.20pm and declared a predetermination with planning application 19/19/00007
- 6) Statements by County/District Councillors** (if present) District Councillor stated that there have been many changes of Cllrs at SDC following the election. This means that areas of responsibilities will be decided over the next couple of months allowing time for new Cllrs to be trained in their new duties.
- 7) Minutes of the Parish Council Meeting held on 10th April** - these were accepted as a true record and signed
- 8) Matters arising – NONE**

At this juncture the Chairman then informed the meeting of the sad passing of Keith Ulllyatt. Keith was a long-standing member of the Parish Council serving as both Chairman and Cllr. His work and commitment to the Village was unsurpassed and was paramount in starting up the Polden Post magazine. Keith was instrumental in obtaining the land for the Playing Field for the good of the community. The Council would like to put on record a huge thanks to Keith and our full felt condolences to his wife Pat and family. It was agreed that the Council to send some flowers to Pat.

9) Financial Matters:

a) Financial update: As at 8th May – the 2 bank accounts stood at £12627.10

b) Clerk's Salary, Expenses and Admin: The Council agreed to pay the following - Clerk's salary for April which included extra hours re the audit and election of £251.85– PAYE £54.95. with expenses of £133.65. This was proposed by Cllr Hayne and seconded by Cllr Parsons. All in favour

c) SALC Fee – the Council agreed to pay this invoice of £189.66. This was proposed by Cllr Baker and seconded by Cllr Parsons. All in favour

d) Letter of transfer of funds re precept – the Council agreed to transfer the 1st half of the precept from the number 2 account to the current account. This was proposed by Cllr Oram and seconded by Cllr Baker. All in favour. The clerk to forward the letter to the bank.

e) Approval of audit documents for 2018/19 accounts

- 1 approval of statement of accounts
- 2 Approval of annual governance statement
- 3 endorsement of risk assessment policy
- 4 certificate of exemption

These were all unanimously agreed, and the Chairman signed them of

Cllrs Oram and Baker arrived at 7.20pm and duly signed their acceptance of office forms and the Clerk handed them their register of interest forms

Planning

The Chairman closed the meeting at 7.30pm to allow any parishioners to comment on application 19/19/00006.

19/19/00006 – formation of new opening through existing parapet, overlay roof with reconstituted stone tiles and installation of wrought iron guardrail to form roof terrace – at Chilton Priory Chilton Polden TA7 9AH. The Council unanimously agreed to support this application subject to adherence to Listed Building status.

The meeting then resumed at 7.33pm

The Chairman closed the meeting at 7.40pm and Cllr Oram left the room to allow the parishioners discuss application 19/19/00007. The Chairman gave a brief outline of the application to be discussed

19/19/00007 – erection of 26 No. dwellings, supporting infrastructure, enabling works, public open space, landscaping and drainage infrastructure. Formation of new vehicular access – at land adjacent to Hayne Walk Chilton Polden TA7. The Council agreed unanimously to object to this application. (Please see the PC comments on the SDC planning portal)

The meeting was then re-opened at 8.05pm and Cllr Oram re-joined the meeting

MATTERS OF REPORT

Cllr Parsons asked the Clerk to contact Edington to see what progress has been made to the Speed watch campaign as a new parishioner has now volunteered to join the group

Cllr Oram – had been asked about placing a mirror outside Chapel Walk. She stated that she would find out what was required from both the parishioner and SDC

Clerk – reminded the Cllrs to let him have their completed register of interests forms by 20.05.19

The meeting closed at 8.20pm

Date of Next Meeting: Wednesday 12th June 2019 at 7.30pm

Jim Murray, Parish Clerk