

**CHILTON POLDEN PARISH COUNCIL
DRAFT MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11th FEBRUARY 2015 AT 7.30PM
IN THE PARISH ROOM (CHURCH HALL), PRIORY ROAD
is as set out below**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) Those Present: Mr A Carr, Mr M Davidson, Mr K Ulliyatt, Mr B Parsons, Mrs G Baker, Mr M Aylmer. Mr T Hayne arrived at 8.10pm. District Councillor Mr S Kingham. In attendance The Clerk
- 2) Apologies for absence: None
- 3) Declarations of Interest: None
- 4) **Statements by County/District Councillors:** District Councillor Mr S Kingham informed the meeting about Sedgemoor to build 21 new Council houses in various rural locations
- 5) Minutes of the Parish Council Meeting held on 14th January 2014 were accepted as a true record and signed
- 6) Matters arising (including matters of report from the minutes not itemised below): None
- 7) Financial and Planning Matters:
 - a) **Financial Update:** As at 11th February 2015 the current account stands at £5402.52 and the reserve account stands at £2500.12.
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £178.03 and the PAYE element of £27.60. This was proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
 - c) **Data Protection:** The Council agreed to pay the invoice for the Data Protection Renewal fee of £35. This was proposed by Mrs G Baker and seconded by Mr M Aylmer. All in favour
 - d) **Donation to Citizens Advice Bureau:** The Council agreed to make a donation to the CAB of £100. This was proposed by Mrs G Baker and seconded by MR A Carr. All in favour
 - e) **Objenix – the .gov.uk domain name renewal:** The Council agreed to pay the renewal invoice of £60 to Objenix . This was proposed by Mr K Ulliyatt and seconded by Mrs G Baker. All in favour

- f) **Planning update:** Re 83 Broadway – Mr M Davidson attended a site meeting with planning officials and other Councillors. Any decision will be made at a later date.
- 8) **Footpath condition:** Following an email from Mrs Chambers about the condition of a stile and dog fouling. The Clerk to write back informing her that the stile had now been repaired and more dog fouling notices will be ordered.
- 9) **Web site editor:** Mr Philip Chaplin has kindly come forward to be the editor for the web site. Can **ALL** village organisations please contact Mr Chaplin phil@chaplin.plus.com or the Clerk to have your presence on the site
- 10) **Bus Route update:** As First Bus had not replied to the Clerks earlier letter about the 375 route it was agreed that the Clerk to send another. Mrs G Baker informed the meeting of the pricing anomaly between Somerset and Bristol. The Clerk to write to both Council and District Councillors. Another letter to be sent to First Bus re the bus timetable near the White Hart being out of date and requesting a new one. The Clerk to distribute all the emails from Catcott re the new improved service commencing 29th March 2015
- 11) **Welcome Booklet:** The Clerk distributed proofs of the new welcome booklet. It was agreed that all Councillors to look for “gremlins” and report back. The clerk was then to produce 5 copies for each of the Councillors
- 12) **Risk assessment for clean-up :** Mr B Parsons presented the risk assessment and will be distributed to all Councillors prior to the agreed date of Saturday 14th March 2015 – 10am till noon.
- 13) **Forthcoming PC elections:** The Clerk is to supply posters and upload on the site about the forthcoming Parish Council election. For all those interested in becoming a Parish Councillor – please contact the Clerk for details.
- 14) **Village Group Donation:** Following the Parish Council successful application for funding – the Clerk to write to the VHG informing them of the grant of £800.
- 15) **Goose Lane/Combe Lane stream update :** Mr M Davidson updated the meeting and it was agreed that the Clerk to write to Sedgemoor and Highways to determine who in fact is responsible for the lane

General Discussion – Following contact from the Post Office re the possible new siting of the post box – there is to be a site meeting on Monday 16th February 2015 – Mr K Ulliyatt and Mr A Carr agreed to attend.

Date of Next Meeting: Wednesday 11th March 2015 at 7.30pm

Jim Murray, Parish Clerk
12th February 2015