

**CHILTON POLDEN PARISH COUNCIL
DRAFT MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 13TH MAY 2015 AT 7.00PM
IN THE CHURCH HALL, PRIORY ROAD**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) **Those Present:** Mr A Carr, Mrs G Baker, Mr B Parsons. In attendance Parish Clerk. Parishioner Mr Timms
- 2) **Apologies for absence:** Mr M Aylmer, Mr M Davidson, Mr T Hayne
- 3) **Election of officers:** Chairman & Vice Chairman: Mrs G Baker proposed that Mr A Carr be elected as Chairman. This was seconded by Mr B Parsons. All in favour. Mr Carr indicated his willingness to continue as Chairman. Mr A Carr proposed that Mrs G Baker be elected as Vice Chairman. This was seconded by Mr B Parsons. All in favour
- 4) **Declarations of Interest:** None
- 5) Minutes of the Parish Council Meeting held on 8th April 2015: These were accepted as a true record and signed.
- 6) Matters arising (including matters of report from the minutes not itemised below) To revisit the possible new siting of the telephone kiosk – We are awaiting action by the Post Office on the agreed site for the post box - also to complete the Sedgemoor questionnaire for the next meeting
- 7) **Financial Matters:**
 - a) **Financial Update:** As at 13th May 2015 the current account stands at £4542.86 and the number two account stands at £8240.12. It was agreed that various transfers between the 2 accounts would be done at the next meeting.
 - b) **Clerk's Salary and Admin:** The Council agreed to pay the Clerk's salary of £180.70 and the PAYE element of £34.20. This was proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
 - c) **Approval of audit documents for 2014/15 accounts**
 - 1 **Approval of statement of accounts:** Proposed by Mr A Carr and seconded by Mr B Parsons. All in favour.
 - 2 **Approval of annual governance statement:** Proposed by Mrs G Baker and seconded by Mr A Carr. All in favour.
 - 3 **Endorsement of risk assessment policy:** Proposed by Mr B Parsons and seconded by Mrs G Baker. All in favour

- d) **Parish Council Insurance renewal** - £166.61: The Council agreed to pay this invoice. Proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
- e) **SALC Fee** - £175.00 – The Council agreed to pay the invoice for the SALC affiliation fee. Proposed by Mr A Carr and seconded by Mrs G Baker. All in favour
- f) **Richard Young - £10 -(internal audit)** The Council agreed to pay this invoice. Proposed by Mrs G Baker and seconded by Mr B Parsons. All in favour

PLANNING

g) **TPO – 21 Broadway (19/15/00009)** – Supported – proposed by Mr A Carr and seconded by Mrs G Baker. All in favour

h) **Polden Brook Farm (19/15/00008)** – The Council agreed they had no observations concerning this application. Proposed by Mrs G Baker and seconded by Mr A Carr. All in favour

i) **107 Broadway (19/15/00007)** - The Council agreed they had no observations concerning this application. Proposed by Mr A Carr and seconded by Mr B Parsons. All in favour

j) **Olive Mill – (re letter circulated April 15th)** – The Council agreed that there was no change to its original comments made on this application. Proposed by Mr A Carr and seconded by Mr B Parsons. All in favour

k) **Sealeys Farm – (enforcement officer note)** – Mr Timms addressed the meeting explaining some of the history of this application. The Clerk read out an emailed response from the planning enforcement officer stating that there had been “no breach of planning control when he visited the site on April 9th 2015”

The meeting closed at 19.55pm

Date of Next Meeting: Wednesday 10th June 2015 at 7.30pm

Jim Murray
Clerk to Chilton Polden Parish Council