



CHILTON POLDEN PARISH COUNCIL  
MINUTES FROM THE MEETING HELD ON WEDNESDAY 14<sup>th</sup> May 2025  
IN CHILTON POLDEN VILLAGE HALL

## MINUTES

1. **Those Present:** Cllrs Smith, Perfect-Porter, James and Clatworthy, Cllr Hayne chaired the meeting and minutes. Three members of the public attended.
2. **Apologies for Absence and Declarations of Interest and Dispensations:** Cllrs Aylmer & Baker sent apologies. Cllr Hayne declared a dispensation in item 6.2.
3. **Statements by County Councillors:** The monthly update from our County Councillors has been circulated.
4. **Minutes of the meetings held on 9<sup>th</sup> April 2025:** These were accepted as a true record and agreed unanimously by the Council.
5. **Matter arising (including matters of report from the minutes not itemised below):**
  - 5.1 Overhanging and unstable large willow tree on Priory Rd has been reported by Cllr Smith. The Chair/Clerk will also report to Somerset Council.
  - 5.2 Cllr Smith has a contact at St John Ambulance to discuss arranging a defibrillator training session.
6. **Financial Matters**
  - 6.1 St Edwards Church – Sunday School Room Hire (07/05/25) - £15
  - 6.2 Cllr Hayne – Poppy Shop (Royal British Legion) VE Day Commemorative Wreath - £24.49

The Council unanimously agreed to pay these invoices

- 6 **Planning Matters:** None
- 7 **Parish Council Clerk:** An applicant for the clerk's role has been interviewed and the Councillors have approved the candidate. The Chair will arrange a contract and confirm salary.
- 8 **New Laptop for Clerk:** Approval for £800 was given by Councillors for the Chair to purchase a new laptop and software package for the Clerk.
- 9 **New Bin for Playing Field Entrance:** Approval for £600 was given by Councillors for the Chair to purchase a new waste bin for the Playing Field entrance. Discussion was held about the types available. The CPPFA representative who was at the meeting will confirm the choice.
- 10 **New Bench for Churchyard & Barton Rise/Goose Lane:** Approval for £1500 was given by Councillors for the Chair to purchase two seats to be located in the village. The proposed areas are in the churchyard and on the council owned piece of land outside No.15 Barton Rise (on Goose Lane).
- 11 **Avalon & Poldens Local Community Network Meeting (23/04/25) Report:** The Chair gave a report on this meeting which was held at Cossington Village Hall.
- 12 **Citizens Advice Annual Report:** The CAB report has been circulated. For our parish, the CAB reported having dealt with 11 enquiries.

- 13 Natural Flood Management:** The Chair circulated a report and resources from the Environment Agency. The Chair will email some of the contacts for help with the Goose Lane stream clearance issue.

#### **MATTERS OF REPORT**

The Playing Field Association representative reported that the committee has strengthened with five new members. The Chair will send the details of the Local Community Network contact to the PFA. It was discussed that the next Parish Council meeting will be held on Wednesday 18<sup>th</sup> June (not Wednesday 11<sup>th</sup> June) and will be followed by the Annual Parish Meeting. The Chair will try to book the Village Hall for this date.

**MEETING CLOSED AT 8.10pm.**

**Date of next meeting – WEDNESDAY 18<sup>th</sup> JUNE 2024 STARTING AT 7PM (NOTE: Next meeting date is a week later than scheduled due to councillor availability.)**