

**CHILTON POLDEN PARISH COUNCIL
DRAFT MINUTES FROM THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 14TH DECEMBER 2016 AT 7.30PM
IN THE CHURCH HALL**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights.

- 1) **Those Present:** Chairman A Carr, Cllr Hayne, Cllr Baker, Cllr Oram, Cllr Aylmer In attendance the Clerk, District Cllr S Kingham and 1 Parishioner
- 2) **Apologies for absence:** None
- 3) **New Councillor** – Mr Danny Kehoe was co-opted onto the Parish Council. Proposed by the Chairman and seconded by Cllr Hayne. All in favour
- 4) **Declarations of Interest:** Cllr Oram – West House
- 5) **Statements by County/District Councillors.** District Cllr Kingham informed the meeting that it has been approved at SDC that in future household rubbish will be collected every 3 weeks. This will be in place by the end of 2017 or early in 2018. Recycling would stay at a weekly collection
- 6) **Minutes of the Parish Council Meetings** held on November 9th 2016. These were accepted as a true record and signed after the wording “for the Council to propose the precept” was changed re point 12
- 7) **Matters arising:** None
- 8) **Financial Matters and Planning:**
 - a) **Financial Update:** As at 7th December 2016 the current account stands at £2497.57 and the number 2 account stands at £9039.30.
 - b) **Clerk’s Salary and Admin:** The Council agreed to pay the Clerk’s salary of £212.03 and the PAYE element of £41.23 and general expenses for 2 months of £43.28. This was proposed by the Chairman and seconded by Cllr Aylmer. All in favour
 - c) **Request from St Edward’s** – The Council agreed to pay £450 for help towards the upkeep of the Churchyard – as this was agreed at the November meeting the cheque was signed
 - d) **Playing Field Grass Cutting** – The Council agreed to pay the invoice of £330 inc of VAT. This was proposed by Cllr Baker and seconded by Cllr Aylmer. All in favour
 - e) **Hedge Cutting at the playing field** – The Council agreed to pay this invoice of £280.00 inc of VAT. This was proposed by Cllr Oram and seconded by Cllr Baker. All in favour. This was to be a one off payment only and to be reviewed in the future
 - f) **Re-imbusement to the Clerk for a new Parish Council lap top** (funded by a grant from SALC) - £575.26 inc of VAT. Proposed by Cllr Carr and seconded by Cllr Oram. All in favour

- g) **Church Hall Hire** – The Council agreed to pay this invoice for 3 months hire of £24. This was proposed by Cllr Carr and seconded by Cllr Baker. All in favour
- h) **Precept** - The Council agreed to the new precept for 2017 with a slight increase in budget over 2016. Proposed by Cllr Carr and seconded by Cllr Baker. All in favour

PLANNING

PLANNING DISCUSSION – Acolaid case 99/16/00366 – West House Farm
The grid reference provided was incorrect and Cllr Oram agreed to make the amendments to the Caravan Club. The position of the proposed site was to be the back field as per the map provided

- 9) **New Councillor** – Mrs Jenny Towill who had expressed an interest in becoming a Cllr and after attending the meeting agreed to meet up with the Clerk to discuss further and all the relevant forms to be signed in becoming the new Councillor
- 10) **Flood Alleviation/recent flooding** – Cllr Hayne had taken photographs of the recent flood and drains subsequently being blocked. The Clerk had written to County Highways asking for something to be done and as to date no reply had been received, District Cllr Kingham stated he would let the Clerk know who else to write to at County Hall. It was agreed the Cllrs Hayne and Carr to meet at Goose Lane to see if extra holes could be made in the wall at Westfield House Farm to possibly alleviate more flood water and report back
The Clerk had received an email from Highways stating that members of the public can now report issues like blocked drains using a clickable map. This was to be placed on the website and a poster placed in the notice boards
- 11) **Free Health checks** – the Clerk had received another email from the project co-ordinator at the NHS about the free health checks. The Clerk to write back to arrange timings so enough time could be given to be advertised in the notice boards and website
- 12) **Community Questionnaire** – after much discussion it was agreed to put this on hold for the Clerk to contact the Village Agent to see if this was in his remit
- 13) **Planning Meeting Update** – Cllr Aylmer had recently attended a meeting at SDC re a consultation of the possibility of how planning applications could change in the future. Cllr Aylmer to let the Clerk have the paperwork to be distributed to all the Cllrs

The meeting closed at 8.50pm

Date of Next Meeting: Wednesday 11th January 2017 at 7.30pm
Jim Murray, Parish Clerk
16th December 2016